



HOW TO COMPLETE THE U.S. CUSTOMS FORM "CF-3299"

PART I

1. Write in the full name of the owner/consignee, as written on the passport.
2. Write in the date of birth of the owner/consignee.
3. Write in the date of arrival of the owner/consignee into the U.S. *IMPORTANT*
4. Write in the U.S. address of the owner/consignee.
5. Write in the city in which the owner/consignee arrived into the U.S.
6. Write in the name of the airline and the flight number of the owner/consignee arrived on into the U.S. **if you drove by car from Canada just indicate it.*
7. Write in the full names of accompanying household members, as seen on their passports.
8. LEAVE THIS AREA BLANK

PART II

9. Check whether your place of residence is or was abroad. State the name of the country and the length of time you resided there.
10. If you are a U.S. resident, check all appropriate boxes under Parts A & B. If you are not a U.S. resident check all appropriate boxes under Parts A & C.

PART III

LEAVE THIS BLANK

PART IV

1. Check all applicable boxes.
2. *** **Part D:** only list those items you have owned for **less than one year**. (If you list any items here, they are dutiable and you will be charged!)

PART V

LEAVE THIS BLANK

PART VI

1. Check the box marked "Importer".
2. **SIGN THE FORM. **U.S. CUSTOMS WILL NOT ACCEPT AN UNSIGNED CF-3299.**
3. **DATE THIS FORM WHEN YOU SIGN.**
4. **COMPLETE THE SUPPLEMENTARY DECLARATION, ALSO ATTACHED.**



HOW TO COMPLETE THE "POWER OF ATTORNEY"

Fill out only those lines which are preceded by a number. The numbers below coincide with those on the "Power of Attorney" form.

1. Fill in either your social security or IRS# if available
2. Tick the line marked "Individual".
3. Fill in your name.
4. Write the word "Individual"
5. Fill in your U.S. address.
6. Write the word "Individual".
7. Sign the form.
8. Write the word "Consignee".
9. Date the form.
10. Have a witness to sign the form.

DEPARTMENT OF HOMELAND SECURITY
U.S. Customs and Border Protection

FORM APPROVED OMB NO. 1651-0014 Exp. 06-30-2016

**DECLARATION FOR FREE ENTRY
OF UNACCOMPANIED ARTICLES**

19 CFR 148.6, 148.52, 148.53, 148.77

Paperwork Reduction Act Statement: An agency may not conduct or sponsor an information collection and a person is not required to respond to this information unless it displays a current valid OMB control number and an expiration date. The control number for this collection is 1651-0014. The estimated average time to complete this application is 45 minutes. If you have any comments regarding the burden estimate you can write to U.S. Customs and Border Protection, Office of Regulations and Rulings, 799 9th Street, NW., Washington DC 20229.

PART I -- TO BE COMPLETED BY ALL PERSONS SEEKING FREE ENTRY OF ARTICLES (Please consult with the CBP official for additional information or assistance. REMEMBER--All of your statements are subject to verification. False declarations or failure to declare articles could result in penalties.)

1. IMPORTER'S NAME (Last, first and middle)		2. IMPORTER'S DATE OF BIRTH	3. IMPORTER'S DATE OF ARRIVAL
4. IMPORTER'S U.S. ADDRESS		5. IMPORTER'S PORT OF ARRIVAL	
		6. NAME OF ARRIVING VESSEL CARRIER AND FLIGHT/TRAIN	
7. NAME(S) OF ACCOMPANYING HOUSEHOLD MEMBERS (wife, husband, minor children, etc.)			

8. THE ARTICLES FOR WHICH FREE ENTRY IS CLAIMED BELONG TO ME AND/OR MY FAMILY AND WERE IMPORTED	A. DATE	B. NAME OF VESSEL/CARRIER	C. FROM (Country)	D. B/L OR AWB OR I.T. NO.
	E. NUMBER AND KINDS OF CONTAINERS		F. MARKS AND NUMBERS	

PART II -- TO BE COMPLETED BY ALL PERSONS EXCEPT U.S. PERSONNEL AND EVACUEES

9. RESIDENCY ("X" appropriate box)
I declare that my place of residence abroad is was

A. NAME OF COUNTRY
B. LENGTH OF TIME
Yr. Mo.

C. RESIDENCY STATUS UPON MY/OUR ARRIVAL ("X" One)
 (1) Returning resident of the U.S. (2) Nonresident:
 a. Emigrating to the U.S. b. Visiting the U.S.

10. STATEMENT(S) OF ELIGIBILITY FOR FREE ENTRY OF ARTICLES
I the undersigned further declare that ("X" all applicable items and submit packing list) :

A. Applicable to RESIDENT and NONRESIDENT

(1) All household effects acquired abroad for which free entry is sought were used abroad for at least one year by me or my family in a household of which I or my family was a resident member during such period of use, and are not intended for any other person or for sale. (9804.00.05, HTSUSA)

(2) All instruments, implements, or tools of trade, occupation or employment, and all professional books for which free entry is sought were taken abroad by me or for my account or I am an emigrant who owned and used them abroad. (9804.00.10,9804.00.15, HTSUSA)

B. Applicable to RESIDENT ONLY

All personal effects for which free entry is sought were taken abroad by me or for my account. (9804.00.45, HTSUSA)

C. Applicable to NONRESIDENT ONLY

(1) All household effects acquired abroad for which free entry is sought were used abroad for at least one year by me or my family in a household of which I or my family was a resident member during such period of use, and are not intended for any other person or for sale. (9804.00.05, HTSUSA)

(2) Any vehicles, trailers, bicycles or other means of conveyance being imported are for the transport of me and my family and such incidental carriage of articles as are appropriate to my personal use of the conveyance. (9804.00.35, HTSUSA)

PART III -- TO BE COMPLETED BY U.S. PERSONNEL AND EVACUEES ONLY

I, the undersigned, the owner, importer, or agent of the importer of the personal and household effects for which free entry is claimed, hereby certify that they were in direct personal possession of the importer, or of a member of the importer's family residing with the importer, while abroad, and that they were imported into the United States because of the termination of assignment to extended duty (as defined in section 148.74(d) of the Customs Regulations) at a post or station outside the United States and the CBP Territory of the United States, or because of Government orders or instructions evacuating the importer to the United States; and that they are not imported for sale or for the account of any other person and that they do not include any alcoholic beverages or cigars. Free entry for these effects is claimed under Subheading No. 9805.00.50, Harmonized Tariff Schedule of the United States.

1. DATE OF IMPORTER'S LAST DEPARTURE FROM THE U.S.	2. A COPY OF THE IMPORTER'S TRAVEL ORDERS IS ATTACHED AND THE ORDERS WERE ISSUED ON:
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PART IV -- TO BE COMPLETED BY ALL PERSONS SEEKING FREE ENTRY OF ARTICLES (Certain articles may be subject to duty and/or other requirements and must be specifically declared herein. Please check all applicable items and list them separately in item D on the reverse.)

A. For U.S. Personnel, Evacuees, Residents and Non-Residents

(1) Articles for the account of other person. (2) Articles for sale or commercial use.

(3) Firearms and/or ammunition. (4) Alcoholic articles of all types or tobacco products.

(5) Fruits, plants, seeds, meats, or birds. (6) Fish, wildlife, animal products thereof.

B. For Residents and Non-Residents ONLY

(7) Foreign household effects acquired abroad and used less than one year. (8) Foreign household effects acquired abroad and used more than one year.

C. For Resident ONLY

(9) Personal effects acquired abroad.

(10) Foreign made articles acquired in the United States and taken abroad on this trip or acquired abroad on another trip that was previously declared to CBP.

(11) Articles taken abroad for which alterations or repairs were performed abroad.

D. LIST OF ARTICLES

(1) ITEM NUMBER CHECKED IN PART IV, A., B., C.	(2) DESCRIPTION OF MERCHANDISE	(3) VALUE OF COST OF REPAIRS	(4) FOREIGN MERCHANDISE TAKEN ABROAD THIS TRIP: <i>State where in the U.S. the foreign merchandise was acquired or when and where it was previously declared to CBP.</i>

PART V -- CARRIER'S CERTIFICATE AND RELEASE ORDER

The undersigned carrier, to whom of upon whose order the articles described in PART I, 8., must be released, hereby certifies that the person named in Part I, 1., is the owner or consignee of such articles within the purview of section 484(h), Tariff Act of 1930.

In accordance with provisions of section 484(h), Tariff Act of 1930, authority is hereby given to release the articles to such consignee.

1. NAME OF CARRIER	2. SIGNATURE OF AGENT (Print and sign) Date
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PART VI -- CERTIFICATION TO BE COMPLETED BY ALL PERSONS SEEKING FREE ENTRY

I, the undersigned, certify that this declaration is correct and complete.

1. "X" One <input type="checkbox"/> A. Authorized Agent* (From facts obtained from the importer) <input type="checkbox"/> B. Importer		3. DATE
2. SIGNATURE		

*An Authorized Agent is defined as a person who has actual knowledge of the facts and who is specifically empowered under a power of attorney to execute this declaration (see 19 CFR 141.19, 141.32, 141.33).

PART VII -- CBP USE ONLY (Inspected and Released)	1. SIGNATURE OF CBP OFFICIAL	2. DATE
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U.S. CUSTOMS & BORDER PROTECTION
SUPPLEMENTAL DECLARATION
FOR
UNACCOMPANIED PERSONAL AND HOUSEHOLD EFFECTS

1 Owner of Household Goods

(Last Name, First and Middle): _____

2 Date of Birth: _____

8 Citizenship: _____

3 Passport: _____

9 Resident Alien No: _____

4 Social Security No: _____

10 Employer _____

5 U.S. Address: _____

11 Position with Company _____

6 Foreign Address: _____

12 Length of Employment _____

7 Reason for Moving: _____

13 Nature of Business _____

14 Name & Telephone of Company Official

Who can verify above: _____

15 Name & Address of Freight Forwarders, Packers, & Shipping Agents: _____

16 Shipment Itinerary: (Specify Place of Lading): _____

17 Certification (Check one):

Authorized Agent

Importer

18 Signature: _____

Date: _____

POWER OF ATTORNEY

Check Appropriate Line:

(1) IRS# _____ (2)

Individual _____

Partnership _____

Corporation _____

Sole Proprietorship _____

KNOW ALL MEN BY THESE PRESENTS:

That, (3) _____

a corporation doing business under the laws of the State of _____

or a (4) _____ doing business as

_____ residing at(5) _____

_____ having an office and place of business at _____

_____ hereby constitutes and appoints each of the following persons

as a true and lawful agent and attorney of the grantor from this date and in Customs District _____, and in no other name, to make, endorse, sign, declare, or swear to any entry, withdrawal, declaration, certificate, bill of lading, or other document required by law regulation in connection with the importation, transportation, or exportation of any merchandise shipped or consigned by or to said grantor; to perform any act of condition which may be required by law or regulation in connection with such merchandise; to receive any merchandise deliverable to said grantor:

To make endorsements on bills of lading conferring authority to make entry and collect drawback, and to make, sign, declare, or swear to any statement, supplemental statement, schedule, manufacture and delivery, abstract of manufacturing records, declaration of proprietor on drawback entry, declaration of exporter on drawback entry, or any other affidavit or document which may be required by law or regulation for drawback purposes, regardless of whether such bill of lading, sworn statement, schedule, certification, abstract, declaration, or other affidavit or document is intended for filing in said district or in any other customs district:

To sign, seal, and deliver for and as the act of said grantor any bond required by law or regulation in connection with the entry or withdrawal of imported merchandise or merchandise exported with or without benefit or drawback, or in connection with the entry, clearance, lading, unlading or navigation of any vessel or other means of conveyance owned or operated by said grantor, and any and all bonds which may be voluntarily given and accepted under applicable laws and regulations, consignee's and owner's declaration provided for in Section 485, Tariff Act of 1930, as amended, or affidavits in connection with the entry of merchandise;

To sign and swear to any document and to perform any act that may be necessary or required by law or regulation in connection with the entering, clearing, lading, unlading, or operation of any vessel or other means of conveyance owned or operated by said grantor;

And generally to transact at the customhouse in said district any and all customs business, including making, signing, and filing of protests under Section 514 of the Tariff Act of 1930, in which said grantor is or may be concerned or interested and which may properly be transacted or performed by an agent and attorney, giving to said agent and attorney full power and authority to do anything whatever requisite and necessary to be done in the premises as fully as said grantor could do if present and acting, hereby ratifying and confirming all that the said agent and attorney shall lawfully do by virtue of these presents; the foregoing power of attorney to remain in full force and effects until the _____ day of _____, 19____, or until notice of revocation in writing is duly given to and received by the District Director of customs of the district aforesaid. If the donor of this power of attorney is a partnership, and said the power shall in no case have any force or effect after the expiration of 2 years from the date of its receipt in the office of the District Director of customs of the said district.

IN WITNESS WHEREOF, the said

(6) _____ has caused these presents to be sealed and signed:

Signature (7) _____

Capacity (8) _____

Date (9) _____

WITNESS (10) _____
customs of the said district.

ALCOHOL INVENTORY

Name of wine or Liqueur	Type of Alcohol Red /White Wine/Liqueur	No. of Bottles	ML per Bottle	% Alcohol Content	% Value per Bottle	Country of Origin

TOTAL \$ VALUE _____

I confirm that the above inventoried wine, liquor, or other alcoholic beverages is a complete list of all items in my shipment and is intended for my own personal use and not for commercial sale or distribution. I understand that I have included these items voluntarily and by including alcoholic beverages in my shipment I am accepting financial responsibility for any additional costs, taxes or duties incurred to process or transport my shipment. I understand and accept that including these items may cause additional delay in receiving my shipment.

NAME: _____ Signature: _____ Date: _____